



APPLICATION CHECKLIST

First, submit your online application by your Application Deadline (pg. 10). Here we have collected together in one place, everything else that you may need to submit in order to complete your application. Send all items to the Fair at the address given below.

Team Projects Note: Every member of a team project must complete his or her own application along with a separate signature card and application fee payment. However, only the first member of the team is required to submit the complete Project Summary (and Certification form, if applicable), as these concern the common work of the team.

Alternate Projects Note: The following applies only to *qualified* projects at the time the online application is submitted. *Alternate* projects should not send any of the following until and unless they have been accepted. At that time they will be directed by the Fair to send these items.

- Every student is required to provide the following items:
 - Signature Card** (pg. 31) – Both student and a parent/guardian must sign this card.
 - Application Fee Form** (pg. 32) – Include this form with your payment.
- Depending upon your project you may need one or both of the following items:
 - Human Subjects/ Tissue Samples/ Humane Treatment Certification.** If your project used human subjects, vertebrate animals, etc. you must include this certification (pg. 18).
 - Professional Research Opportunity Support (PROS form)** (pg. 16). If you worked in a professional research environment, give a copy of this form to your research supervisor and have him/her send the completed form directly to the Fair. See Display Regulation #8.
- All students have the opportunity to nominate their advisor as a California Science & Engineering Fair Science Fair Teacher of the Year with this form:
 - Science Fair Teacher of the Year Nomination** (pg. 21). This has a receipt deadline.
A complete nomination has three parts. The nominating student should
 1. Include the Nomination Form in the mailing to the Fair below,
 2. Give the Teacher Statement Form to the nominated teacher, and
 3. Request a recommendation letter from the nominated teacher's department chair or principal.
- Students in grade 12 have the opportunity to nominate themselves as the California Science & Engineering Fair Science Fair Student of the Year:
 - Science Fair Student of the Year Application** (pg. 19). This has a receipt deadline.

Send all needed items (together or separately) by US Mail or private delivery service to:

California Science & Engineering Fair
California Science Center
700 Exposition Park Drive
Los Angeles, CA 90037