Project Presentation Approval Checklist
California Science and Engineering Fair, 2024
Checkmarks Indicate Violations of Requirements

Section	Missing "Must Haves"	Presence of "Must Not Haves"
Entire Document	☐ Not a PDF file ☐ Not presented in landscape mode ☐ Page Size Exceeds 11" × 8.5" ☐ Font size too small (*e.g.*, body < 14 pt) ☐ Background not light/ Text not dark	☐ Exceeds 13 pages ☐ Has animations or QR codes ☐ Has active hyperlinks (except as allowed on final page) ☐ Violates display regulations
Title Page	☐ Missing title or author(s) ☐ Missing Project Summary	☐ Exceeds one page ☐ Summary exceeds 150 words
Introduction	Missing subsection: ☐ Research Question/ Engr. Goal ☐ Project Origin ☐ Previous Work ☐ Work by Others	☐ Section does not start on a new page
Body (see separate templates)	Missing Section (by any title): ☐ Methods/ Framework ☐ Results/ Findings ☐ Discussion/ Findings ☐ Conclusion	☐ One or more sections do not start on a new page. (Sections only – Multiple *subsections* may be on a single page.)
Scope of Work	Missing subsection: ☐ New work by author(s) ☐ Resources and Support	☐ Section does not start on a new page
References/ Supplemental Information	☐ Missing Section	☐ Section does not start on a new page ☐ Exceeds one page